

**PALISADE PARK NORTH METROPOLITAN DISTRICT NO. 1  
("DISTRICT")**

450 E. 17<sup>th</sup> Avenue, Suite 400  
Denver, Colorado 80214-1254

<https://palisadeparknorthmetropolitandistrict1.specialdistrict.net/>

**NOTICE OF A REGULAR MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Garrett Baum	President	2027/May 2027
William R. Branyan	Treasurer/Assistant Secretary	2027/May 2027
Frances Folin	Assistant Secretary	2025/May 2025
William Cooksey	Secretary	2025/May 2025
Bonner Gilmore	Assistant Secretary	2027/May 2027

**DATE:**        **November 30, 2023**

**TIME:**        **9:00 A.M.**

**LOCATION:** **You can attend the meeting in any of the following ways:**

- 1. To attend via Zoom videoconference, use the link below.**

<https://us02web.zoom.us/j/84250881454?pwd=aCs4Z01uNTc0RHhKWUxnUXpQZlM3dz09>

- 2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:**

**Meeting ID: 842 5088 1454**

**Passcode: 209662**

**I.        ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
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- C. Public Comment. Matters not specifically included on the Agenda may be addressed. As a courtesy to others, comments shall be limited to three minutes per person.
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- D. Review and consider approval of minutes from the September 14, 2023 regular meeting (enclosure).
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- E. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
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- F. Insurance Discussion

- 1. Cyber Security and Increased Crime Coverage.
  - 2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
  - 3. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2024 (enclosures).
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**II. FINANCIAL MATTERS**

- A. Review and accept the September 30, 2023 unaudited financial statements (enclosure).
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- B. Review and ratify approval of payment of interim claims in the amount of \$16,302.07 (enclosure).
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- C. Review and consider approval of Fifth Amendment to 2016 Operation Funding Agreement by and between the District and UF Kevamra 725, LLC (enclosure).
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- D. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
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- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
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- F. Authorize District Accountant to prepare and sign, and/or appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

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- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).

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- H. Consider appointment of District Accountant to prepare 2025 Budget.

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- I. Consider approval of Engagement Letter by and between the District and Simmons & Wheeler, P.C. for performance of the 2023 Audit (enclosure).

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- J. Review and consider approval of Special Districts Master Services Agreement and Special Districts Preparation Statement of Work by and between the District and CliftonLarsonAllen LLP for 2024 Accounting Services (enclosures).

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**III. LEGAL MATTERS**

- A. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).

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- B. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

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- C. Discuss tract ownership and status of conveyance of tract(s) to the District.

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**IV. CONSTRUCTION MATTERS**

- A. Discuss matters relative to District construction process and authorize necessary actions in connection therewith.

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**V. OTHER BUSINESS**

- A. None.
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**VI. ADJOURNMENT**

**THERE ARE NO REGULAR MEETINGS SCHEDULED FOR THE  
REMAINDER OF 2023.**