

**PALISADE PARK NORTH METROPOLITAN DISTRICT NO. 1  
("DISTRICT")**

450 E. 17<sup>th</sup> Avenue, Suite 400  
Denver, CO 80203  
Phone: 303-592-4380

<https://palisadeparknorthmetropolitandistrict1.specialdistrict.net/>

**NOTICE OF A REGULAR MEETING AND AGENDA**

<b><u>Board of Directors:</u></b>	<b><u>Office:</u></b>	<b><u>Term/Expiration:</u></b>
Garrett Baum	President	2027/May 2027
William R. Branyan	Treasurer/Assistant Secretary	2027/May 2027
Frances Folin	Assistant Secretary	2025/May 2025
Bonner Gilmore	Assistant Secretary	2027/May 2027
VACANT		2025/May 2025

DATE: November 13, 2024  
TIME: 9:00 A.M.  
LOCATION: ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/87314831115?pwd=WDBTYmpUcVFsccktXLzRyUXBGYVdEdz09>

Meeting ID: 873 1483 1115

Passcode: 557725

Dial In: 1-719-359-4580

**I. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Confirm quorum, location of meeting and posting of meeting notice and designate 24-hour posting location. Approve agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
- D. Review and consider approval of minutes from the November 30, 2023 statutory annual meeting and the November 30, 2023 regular meeting (enclosures).
- E. Acknowledge the resignation of William Cooksey from the Board of Directors effective February 15, 2024 and discuss resulting vacancy on the Board of Directors.
- F. Consider appointment of officers:

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer / Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

- G. Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). [Suggested dates are July 10, September 10 and November 12, 2025, at 9:00 a.m. via Zoom]
- H. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.
- I. Website Accessibility Discussion
  - 1. Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters (enclosure).
  - 2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

## II. FINANCIAL MATTERS

- A. Review and accept the September 30, 2024 unaudited financial statements (enclosure).
- B. Review and ratify / approve the payment of claims (enclosures).
- C. Ratify approval of preparation and filing of the 2023 Audit (enclosure).
- D. Conduct Public Hearing on the 2024 Budget Amendment and consider adoption of Resolution to Amend the 2024 Budget, if necessary.
- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budget and Resolutions).
- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant or District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).

- H. Review and consider approval of Special Districts Preparation Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services (enclosure).
- I. Consider the engagement of Simmons & Wheeler, P.C. to perform the 2024 Audit.
- J. Consider the appointment of District Accountant to prepare the 2026 Budget.

### III. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).
- C. Discuss status of conveyance of public improvements to the District.

### IV. CONSTRUCTION MATTERS

- A. Discuss matters relative to District construction process and authorize necessary actions in connection therewith.

### V. OTHER BUSINESS

- A. Discuss and consider request from Hearthstone Community Association, Inc. (“HOA”) for installation of license plate reader(s) on District or developer owned property near Huron Street and Lowell Lane and potential cost sharing with HOA related to same.
  - 1. Establish License Plate Reader Committee to make determination regarding engagement of service providers, if necessary.

### VI. ADJOURNMENT

**There are no more regular meetings scheduled in 2024.**